



## APPLICATION FORM FOR CLASSIFICATION OF FILM, MUSIC VIDEOS AND OTHER CLASSES OF FILMS

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This form should be completed in BLOCK LETTERS and a **COPY OF THE FINAL FILM** provided.

### 1. APPLICANTS INFORMATION

NAME	MOBILE NO.	EMAIL ADDRESS	ID NUMBER
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### 2. PRODUCTION/ DISTRIBUTION/INDIVIDUAL COMPANY'S INFORMATION\*

NAME OF COMPANY/INDIVIDUAL	PHYSICAL ADDRESS	COUNTY
<input type="text"/>	<input type="text"/>	<input type="text"/>
EMAIL ADDRESS	PHONE NUMBER	
<input type="text"/>	<input type="text"/>	

### 3. CATEGORY OF FILM (Tick Where Applicable)

FILM	MUSIC VIDEOS	OTHERS (Specify)
<input type="text"/>	<input type="text"/>	<input type="text"/>

### 4. CONTENT INFORMATION

TITLE	GENRE	NAME OF PRODUCER
<input type="text"/>	Animation, other (specify)	<input type="text"/>
DATE OF RELEASE	RUNNING TIME (mins)	FORMAT OF RELEASE
<input type="text"/>	<input type="text"/>	Drop down list below

**PLATFORM TO BE DISTRIBUTED/EXHIBITED**

*(Cinema/OTT (Specify)TV, Film Festival/Competition (Specify), Outdoor(Specify)Other(Specify))*

Dropdown

**MODE OF SUBMISSION OF CONTENT FILM** *(physical, online, cinema release)*

**SOURCE OF CONTENT**

**Physical** *(nearest kfcf office)*

List of kfcf offices- dropdown

**online** *(content link)*

Provide link

**Cinema release** *( cinema specify)*

Cinema names- dropdown

**COUNTRY OF ORIGIN**

Drop down all countries

**ATTACH FILMING LICENSE** *(For Local Content)*

If the license no. is invalid or does not have any, the applicant should be redirected to application for filming license.

**FILMING LICENSE NUMBER**

**COUPON NUMBER** *(for approved waiver only)*

## **TERMS AND CONDITIONS – FILM CLASSIFICATION**

### **PRE- APPLICATION DISCLAIMER**

Please read the Terms and Conditions carefully before making your application. By completing and signing, you shall be deemed to have accepted to be bound by these Terms and Conditions which govern film classification in Kenya.

### **CLASSIFICATION OF FILMS, SERIES ETC**

1. The Applicant shall duly fill, to the best of his/her knowledge, all the information necessary for Certificate of Approval.
2. The applicant shall adhere to the provisions of the Part III of the Films and Stage Plays Act and any other applicable law in relation to classification in Kenya.
3. The Certificate of Approval will not be issued until payment is made in full and classification is finalized.
4. The Application fee is non-refundable.
5. This Certificate of Approval shall be valid for a period of five (5) years from the date of issue and is non- transferrable.
6. If any matter is added to the film/ game after the certificate of approval has been issued, the Certificate shall be revoked and deemed to be invalid.
7. This Classification Rating assigned together with the consumer advisory will be always displayed before commencement of the film/ game.
8. This Certificate of Approval will be produced upon request by the Board or any enforcement agencies.
9. The Applicant shall be deemed to be in contravention of their obligations if they fail to adhere to these terms and conditions. Action shall be taken by the Board as it deems appropriate including revocation of this Certificate and/ or instituting legal proceedings.
10. The Board may revise these Terms and Conditions at any time as occasioned by regulatory and policy revisions.

## PRIVACY NOTICE

1. The Board stores and processes data and personal information for the execution of its functions in accordance with the Data Protection Act. All data submitted to the Board shall be stored and will only be used within the organization for further processing in accordance with the Act. As such, it will be treated as confidential and subjected to appropriate safeguards to prevent it from unauthorized disclosure and access.
2. Any content submitted to the Board will be protected under the Copyright Act and shall not be reproduced, distributed or made available to any unauthorized persons. This shall not include any content already in the public domain through third parties.
3. The content shall be stored for a period of six (6) years or as prescribed by an Act of Parliament, whichever is more. It may be retained for training purposes unless you nominate otherwise.

## ACKNOWLEDGMENT BY THE APPLICANT

1. I have read, understood, and agreed with the terms and conditions of the Filming License.
2. I declare that the information I have given is true, complete and correct to the best of my knowledge and belief.
3. I consent to Board using my personal data for the purposes described in this Certificate and understand that I can withdraw my consent at any time.